

# **Direct Debit Details**

Please complete and return this form by one of the following methods; By post to Cirencester Friendly, Mutuality House, The Mallards, South Cerney, Cirencester, Glos. GL7 5TQ; by email to customercare@cirencester-friendly.co.uk or by fax to 01285 641246

We may share your information across other business lines of our business, to third parties for money laundering checks, credit risk reduction and other fraud crime prevention purposes.

# You must complete this form if:

the person, or people, paying for the contract is/are not the applicant(s); or
more than one signature is required to authorise payments for the contract.

So that we can identify the contract when you return this form, please give us the full name of the person covered.

First Name(s)		
Surname		
Postcode	Date of birth	
Application / Contract number		

Please give us the name of the individual or company who will be paying for the contract.

	If an <b>individual</b> is paying for this contract, we may need to verify their identity. So that we can do this, please give us their home address and date of birth.
First Name(s)	
Surname	
Address	
Postcode	Date of birth         D         D         M         M         Y         Y         Y
Telephone Number	
	If a <b>company</b> is paying for this contract, we may need to ask for more detailed information when we receive your application.
Company Name	
Type of Company	
Trading Address	
	Postcode

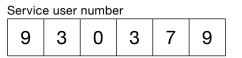




Please fill in the whole form using a ball point pen and send it to:

Cirencester Friendly Society Limited
Mutuality House
The Mallards
South Cerney
Cirencester
Glos.
GL7 5TQ

## Instruction to your Bank or Building Society to pay by Direct Debit



Reference

#### Instruction to your Bank or Building Society

Please pay (Cirencester Friendly Society Limited) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with (Cirencester Friendly Society Limited) and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Bank/Building Society account number

Name(s) of account holder(s)

### Branch sort code

### Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
	Postcode

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- · This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Cirencester Friendly Society Limited will
  notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Cirencester
  Friendly Society Limited to collect a payment, confirmation of the amount and date will be given to you at the time of
  the request.
- If an error is made in the payment of your Direct Debit by Cirencester Friendly Society Limited or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
  - If you receive a refund you are not entitled to, you must pay it back when Cirencester Friendly Society Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.